

Record

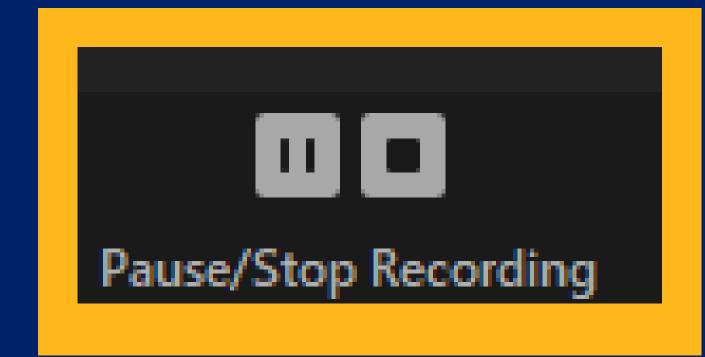
Zoom Accessories

Share Screen

Recording Zoom Sessions

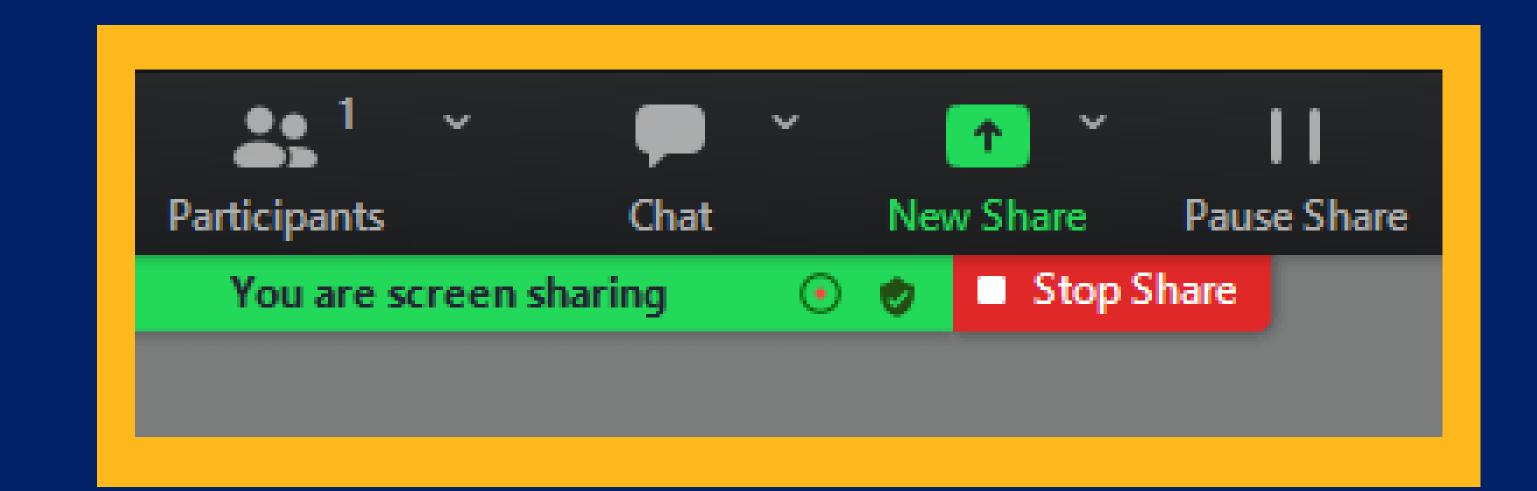
1 Click on the red record button located at the toolbar. If the red record button is not seen at the tool bar, click on the three dots.

When finished recording, select *Stop Recording*. The recording will be saved to a file on the computer.



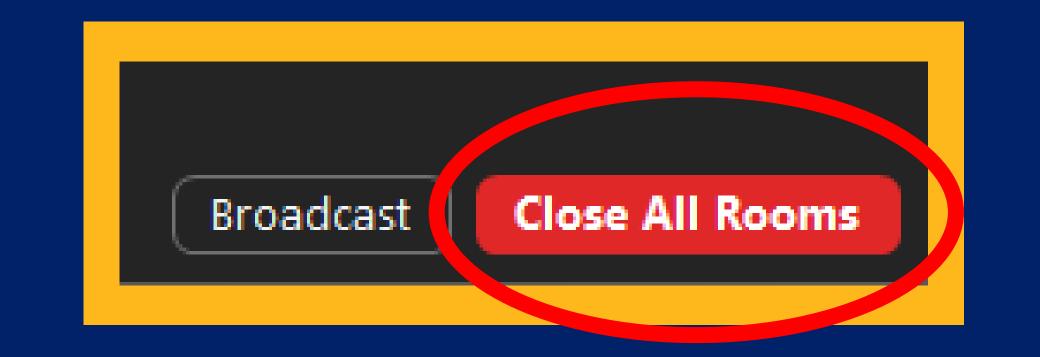
Sharing Screen

- 1 Click Share Screen located at the toolbar
- 2 Select the desired screen
- When finished using the White
 Board or showing anything on the
 screen, remember to click *Stop Share* to stop showing the screen.



Breakout Rooms

- 1. Click "Breakout rooms" at the toolbar
 - 2. Choose number of breakout rooms
 - 3. Assign Manually or Let Participants Choose Room then select Open All Rooms at the bottom.
 - 4. Make sure the pods join audio using KRISP microphone and KRISP speaker
- 2 At the teaching station, select Breakout Rooms in the tool bar then select Close all Rooms



All pods need to disconnect audio by selecting the ^ on the audio button in Zoom and selecting

Leave Computer Audio

