

Additional Attempts in Canvas

You may need to provide an additional attempt for an exam or quiz in Canvas if a student encounters a problem and has used all of the allowed attempts. This article describes the processes for providing additional attempts for exams and quizzes in Canvas.

Additional Attempts for Quizzes

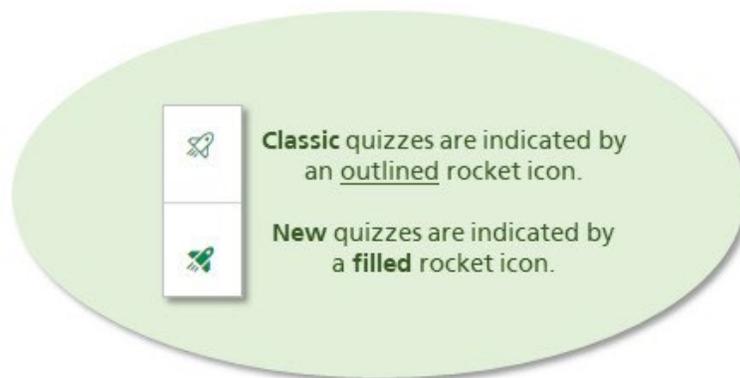
You can provide additional attempts for quizzes in Canvas; however, the process for doing so varies depending on whether the quiz is a Classic Quiz or a New Quiz. The sections below describe the process to add attempts for each quiz type.

[Classic Quizzes](#)

[New Quizzes](#)

Is My Quiz Classic or New?

If you are not certain as to whether a quiz is a Classic or New Quiz, look at the quiz icon.



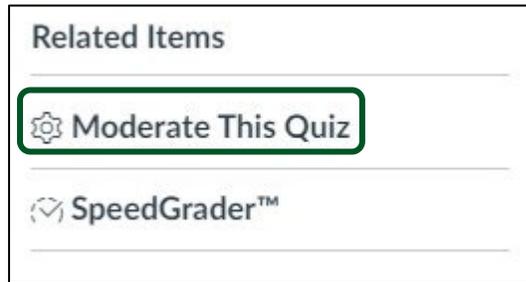
Additional Attempts in Classic Quizzes

When using Classic Quizzes, you can grant additional attempts for one student or multiple students at the same time.

Adding Attempts for One Student

To add additional attempts for a Classic Quiz for one student, complete the following steps:

1. Locate the quiz in the course and click the title to open it.
2. Locate the **Moderate This Quiz** link in the upper right corner of the screen.



The *Moderate Quiz* screen opens.

3. Locate the student for whom you want to give an additional attempt in the list. Click the pencil icon to the far right on the screen.



The "Student Extensions" window opens.

4. Enter the number of additional attempts you want to allow the student in the **Extra Attempts** field (this is in addition to the number of attempts already allowed). Click **Save**.

Student Extensions

Extensions for

Extra Attempts:
everyone already gets 1 attempts

Extra time on every attempt:
everyone already gets 20 minutes minutes

Quiz attempts whose availability dates have passed will still auto-submit even if the extended time has not expired.

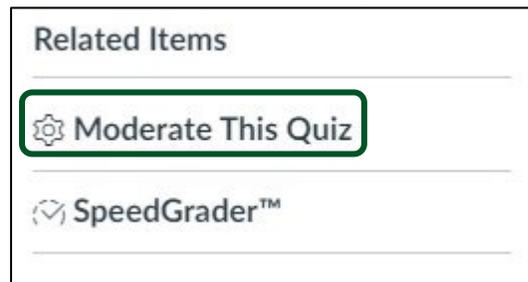
Manually unlock the quiz for the next attempt

Cancel Save

Adding Attempts for Multiple Students

To add additional attempts for a Classic Quiz for multiple students, complete the following steps:

1. Locate the quiz in the course and click the title to open it.
2. Locate the **Moderate This Quiz** link in the upper right corner of the screen.



The *Moderate Quiz* screen opens.

3. Locate the students for whom you want to grant additional attempts in the list. Click the checkboxes to the left of the student names to select them.
4. Click the **Change Extensions for <#> Selected Students** link, located below the list of students.



The “Student Extensions” window opens.

5. Enter the number of additional attempts you want to allow the students in the **Extra Attempts** field (this is in addition to the number of attempts already allowed). Click **Save**.

A screenshot of a dialog box titled "Student Extensions" with a close button (x) in the top right corner. The dialog is divided into sections. The first section is "Extensions for" and contains two input fields. The first field is labeled "Extra Attempts:" and has the text "everyone already gets 1" below it. The input field contains the number "1" and is followed by the word "attempts". The second field is labeled "Extra time on every attempt:" and has the text "everyone already gets 20 minutes" below it. The input field contains the number "20" and is followed by the word "minutes". Below these fields is a note: "Quiz attempts whose availability dates have passed will still auto-submit even if the extended time has not expired." At the bottom of the dialog, there is a checkbox labeled "Manually unlock the quiz for the next attempt" which is currently unchecked. In the bottom right corner, there are two buttons: "Cancel" and "Save". The "Save" button is highlighted with a green border.

Adding Attempts for New Quizzes

To add an additional attempt for a New Quiz, complete the following steps:

1. Locate the quiz in the course and click the title to open it.
2. Scroll down and click the **Build** button.



The unnamed *New Quiz* screen appears.

3. Click the **Moderate** link in the upper portion of the screen.



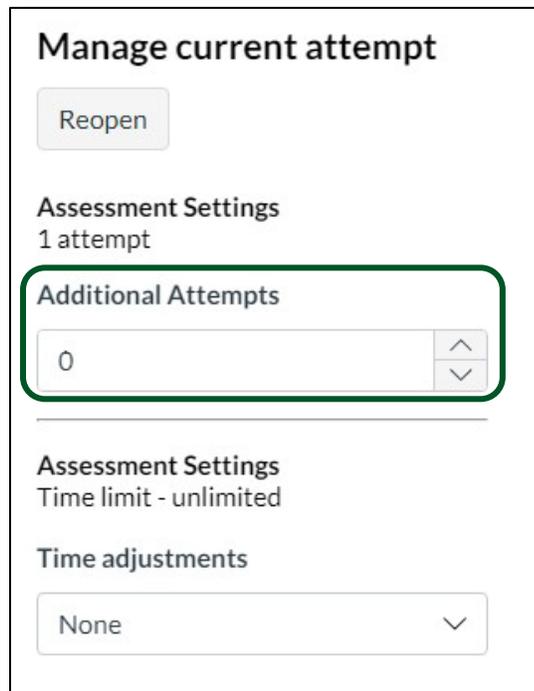
The *Moderate* screen appears.

4. Locate the student for whom you want to give an additional attempt in the list. Click the **Moderate** button to the far right on the student record.



The "Moderate" panel appears.

5. Enter the number of additional attempts you want to allow the student in the **Additional Attempts** field (this is in addition to the number of attempts already allowed). You can enter it manually or use the arrows on the field to indicate the appropriate attempts.



6. Click the **X** in the upper right corner of the panel to save your changes and close the panel. Check the **Attempts** field on the *Moderate* page to see the changes to the number of attempts allowed.



7. Click the **Return** button located in the top right corner of the screen to return to the quiz page.