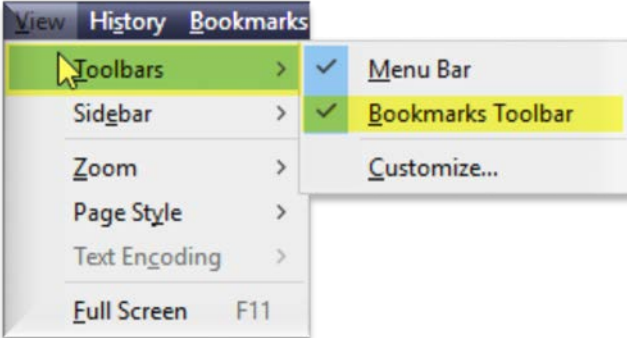


# How to Add a Banner 9 Shortcut to the Bookmarks Toolbar in Mozilla Firefox

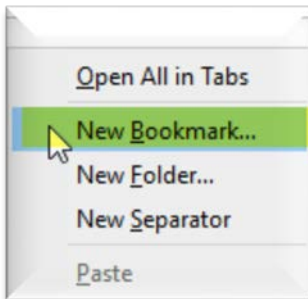
1. Launch the Mozilla Firefox Browser
2. Ensure the Bookmarks Toolbar is enabled by right clicking beside the Website Address bar or from the View – Toolbars menu in the Menu Bar



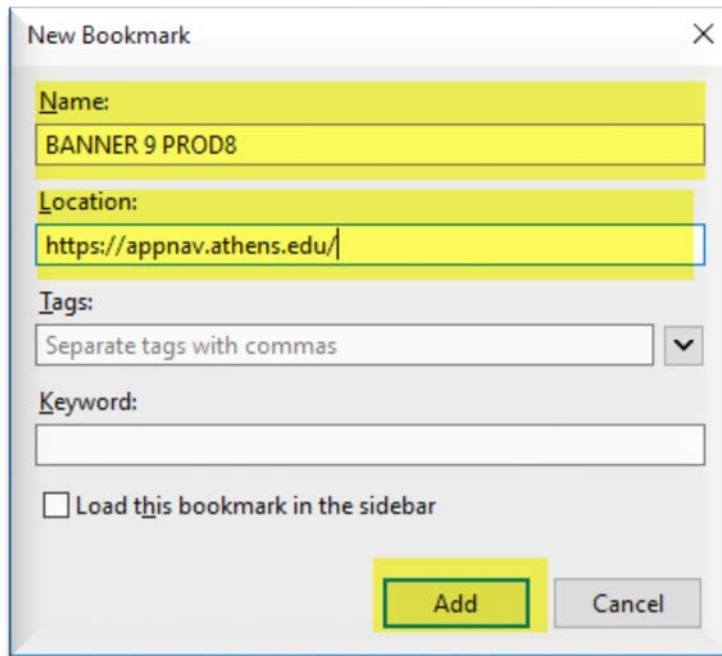
3. Right Click in the Bookmarks Toolbar to access the Bookmark menu



4. Click New Bookmark



5. Input Banner 9 PROD8 in the Name field
6. Input <https://appnav.athens.edu> in the Location field
7. Click Add



The screenshot shows the 'New Bookmark' dialog box with the following fields and options:

- Name:** BANNER 9 PROD8
- Location:** https://appnav.athens.edu/
- Tags:** Separate tags with commas (dropdown arrow)
- Keyword:** (empty field)
- Load this bookmark in the sidebar
- Buttons:** Add (highlighted), Cancel

8. The bookmark will now be added to the Mozilla Firefox Bookmarks Toolbar

