



# Degree Works

## Responsive Dashboard

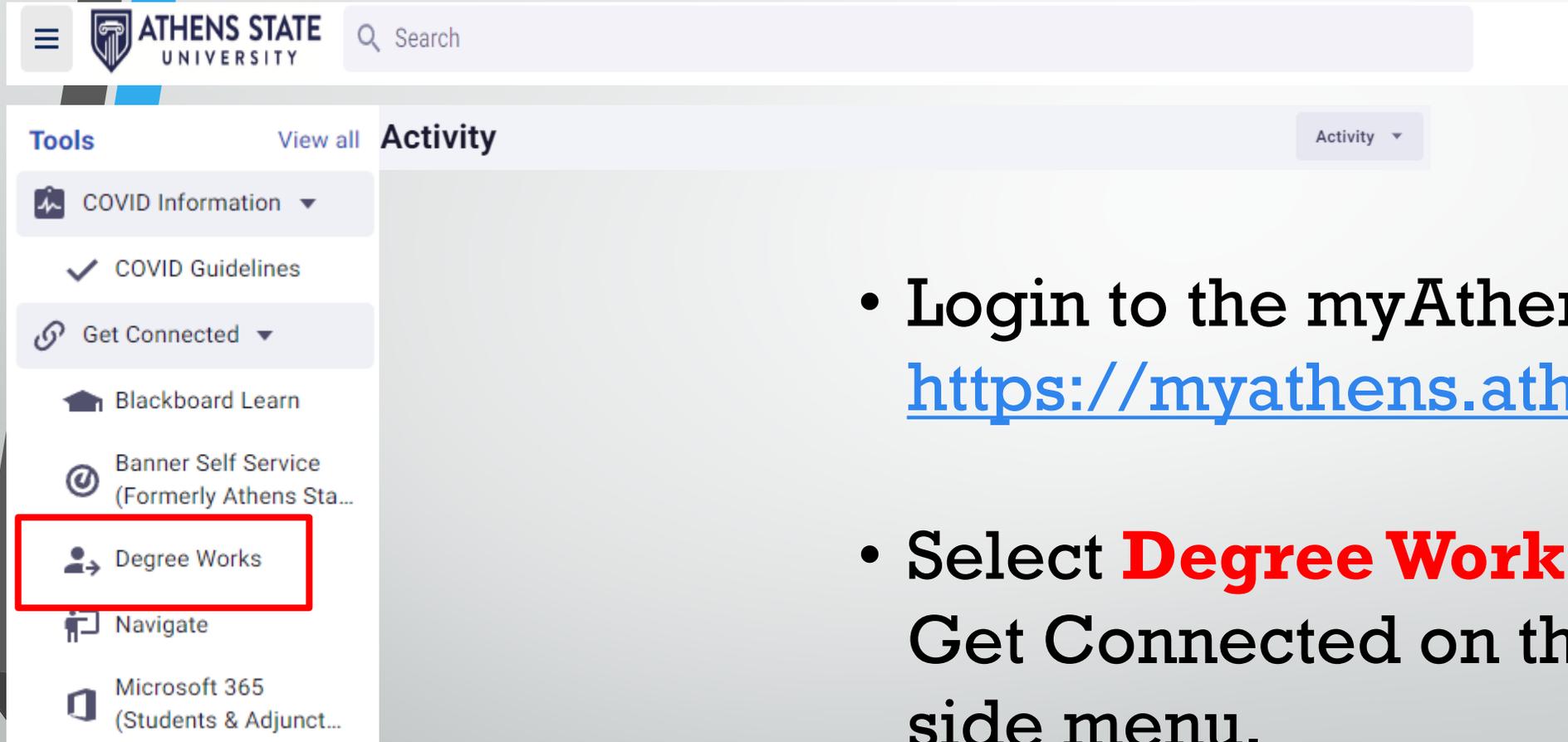
### Overview for Faculty and Staff

Version 5.0.7.1

# What is the Responsive Dashboard?

- The Degree Works Responsive Dashboard is a new tool from Ellucian designed to modernize the Degree Works experience for students and advisors.
- The Responsive Dashboard offers a mobile friendly site for students on the move. The dashboard now adapts to screen size making the information easily visible from a mobile device, tablet, laptop or desktop computer.
- The Responsive Dashboard is ADA compliant.
- The Plans feature in the Responsive Dashboard offers a more intuitive interface for building and modifying student MAPs (My Academic Plan).

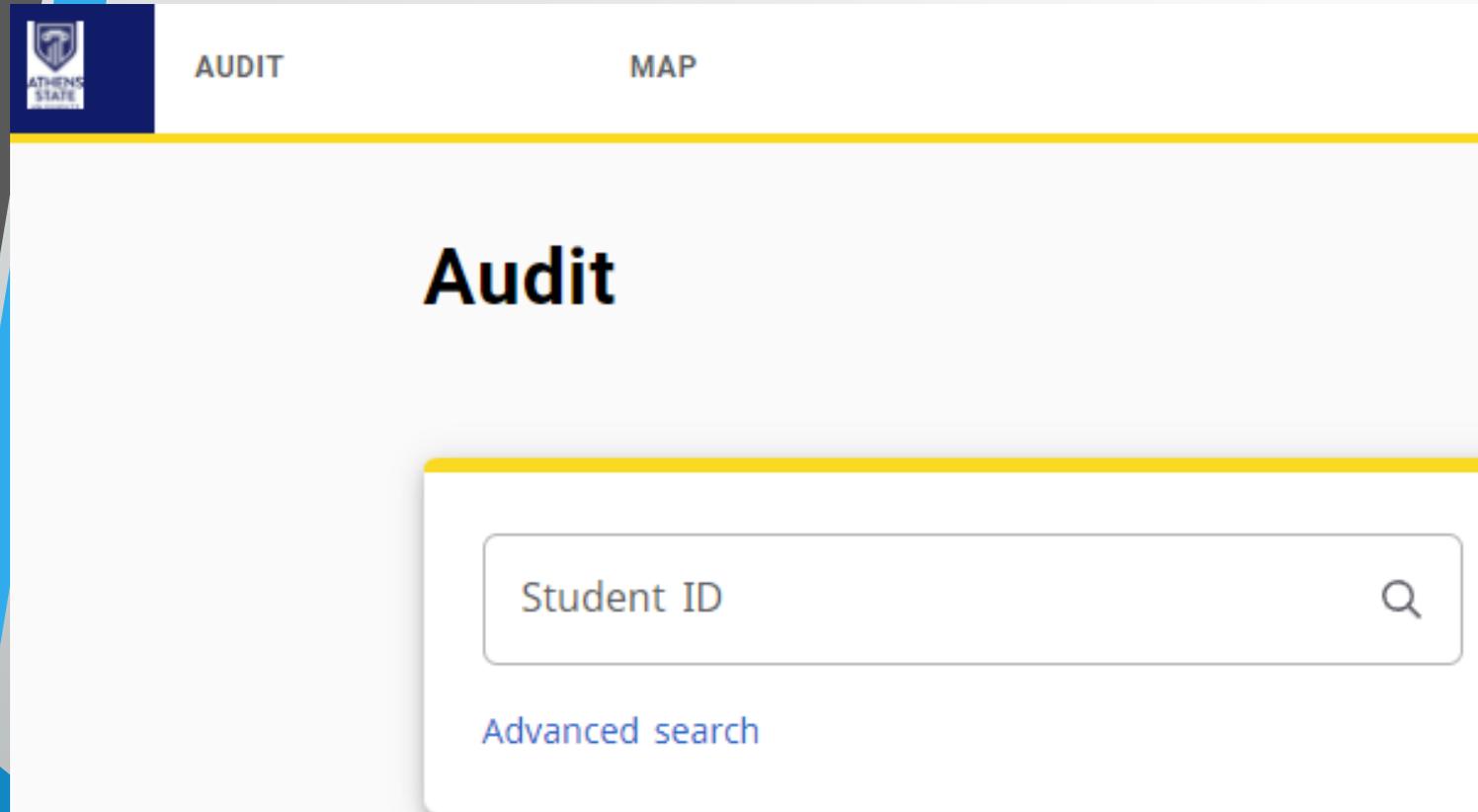
# HOW DO I ACCESS DEGREE WORKS?



The screenshot shows the top navigation bar of the myAthens portal. On the left is the Athens State University logo. To its right is a search bar. Below the search bar is a navigation menu with two main sections: 'Tools' and 'Activity'. Under 'Tools', there are several items: 'COVID Information', 'COVID Guidelines', 'Get Connected', 'Blackboard Learn', 'Banner Self Service (Formerly Athens Sta...', 'Degree Works' (highlighted with a red box), 'Navigate', and 'Microsoft 365 (Students & Adjunct...'. The 'Activity' section has a dropdown menu currently set to 'Activity'.

- Login to the myAthens portal <https://myathens.athens.edu>
- Select **Degree Works** under Get Connected on the left side menu.

# Homepage



- The Responsive Dashboard homepage contains a simple student search, as well as the pop-up menu for the Advanced Search. If you know the full student number, enter the 8-digit number and press enter.
- The Worksheet (now listed as AUDIT) and MAP tabs are persistent across all pages of the Responsive Dashboard.

# Advanced Search

**Find Students** ×

Student ID      First/middle name      Last name

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Curriculum ^

Degree ▼      Level ▼      Classification ▼

Catalog year ▼      Major (0/137) ▼      Minor (0/71) ▼

College (0/4) ▼      Concentration (0/44) ▼      Program (0/30) ▼

Student type (0/12) ▼

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Clear      **CANCEL**      **SEARCH**

- The Advanced Search remains similar to the Classic Dashboard.
- From this menu, Advisors are able to identify populations of students based on a variety of criteria.

# Student Header

## Audit



Data refreshed 08/30/2022 4:05 AM

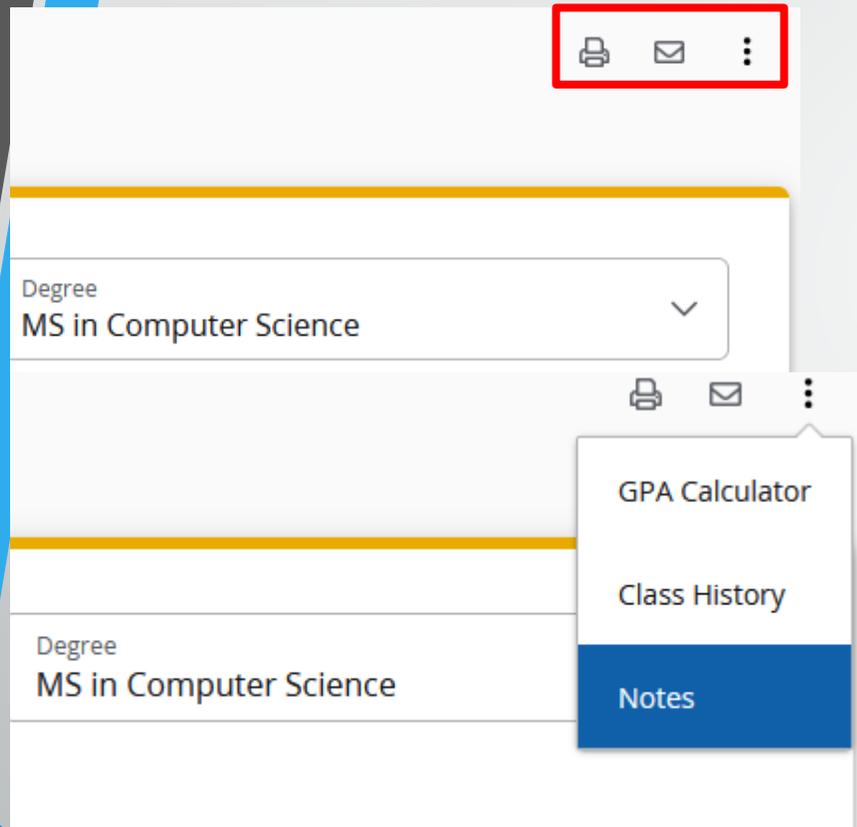
Student ID [REDACTED]	Name [REDACTED]	Degree Bachelor of Science
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Advanced search

**Level** Undergraduate    **Classification** Junior    **Major** Accounting (No Minor)    **Program** Bachelor of Science - Business    **College** College of Business  
**Academic Standing** Academic Probation    **Institutional GPA** 0.000    **Overall GPA** 3.149    **Advisor** Emily Corzine, Kimberly Dunnivant, Molly Pepper

- Much of the information present in the student header of the Classic Dashboard will carry over to the Responsive Dashboard.
- However, some functionality is presently unavailable, such as URLs. As updates from Ellucian allow us to bring forward these customizations, we will implement them.
- Other information may also be located in a different location in the Responsive Dashboard.

# Additional Features



- Several functions have been placed at the top of the Audit:
  - The Printer Icon will pull up the PDF version of the audit for printing and preserving an audit.
  - The Envelope icon will display the students contact information.
  - The Three Vertical Dots will bring up additional options for the GPA Calculators, Class History, and Notes.
- An updated Legend is located at the bottom of the Audit

## Legend

- |     |                                     |   |                               |
|-----|-------------------------------------|---|-------------------------------|
| ✓   | Complete                            | ○ | Not complete                  |
| ⓘ   | Complete (with classes in-progress) | ⚠ | Nearly complete - see advisor |
| 📋   | Prerequisite                        | @ | Any course number             |
| (R) | Repeated class                      |   |                               |

# Degree Progress Indicators

- In the classic version of Degree Works, students and faculty/staff could see the percentage of progress. In the Responsive Dashboard, the percentage bar has now been removed.
- Each section will now have an **indicator** that specifies if that area is Complete or Incomplete. This will also be denoted with a **green checkmark** next to the completed course.

Sequence in Literature or History COMPLETE

Catalog year: Fall 2022

	Course	Title	Grade	Credits	Term	Repeated
✔	LITERATURE OR HISTORY SEQUENCE					
✔	UNITED STATES HISTORY SEQUENCE					
✔	US History I, Rev. America, or American Expansion 19th Cent.	HIS 201	U.S. History I	A	3	Fall 2021
	<b>Satisfied by:</b> HIS201 - US History I - Calhoun Community College					
✔	US History II, American Expansion 19th Cent., or 20th Cent. America	HIS 202	U.S. History II	A	3	Fall 2021
	<b>Satisfied by:</b> HIS202 - U.S. History II - Calhoun Community College					

# Collapsing Blocks

## Degree - Bachelor of Science

INCOMPLETE

Credits required: 124   Credits applied: 78.999998   Catalog year: Spring 2021



<input type="radio"/> Minimum 124 hours required	<b>Still needed:</b>	A minimum of 124 hours are required. You currently have 79.000, you still need 45.001 more hours.
<input type="radio"/> Minimum 31 hours (25% of degree requirements) at Athens State	<b>Still needed:</b>	You have 15 but still need a minimum of 16 hours.

- The Header of each block displays the same information as seen in the Classic Dashboard.
- One new function of the Responsive Dashboard is the ability to collapse blocks. Click the arrow in the top right corner of the block to collapse/reveal the block contents.

# What-If

Academic

What-If

- The What-If Feature is located directly under the Student Header block.
- The What-If allows students and advisors to simulate how a students audit will appear if they were to change their major, or add an additional credential, such as a Minor, Concentration or Certificate.
- The Responsive Dashboard also adds a new feature allowing students and advisors to perform a What-If on specific courses.

# Major Change What-If

**What-If Analysis** ^

Use current curriculum  In-progress classes  Preregistered classes

**Program**

Catalog year \* ▼    Program \* ▼    Level \* ▼

Degree \* ▼    College \* ▼

**Areas of study**

Major \* ▼    Concentration ▼    Minor ▼

Additional areas of study ▼

**RESET**    **PROCESS**

- To perform a simulated major change on a student, select a catalog year and program from the drop down menu. If the student has any minor(s) or concentrations those can be added optionally.
- Once the information has been entered, click the 'Process' button at the bottom of the page.

# MAP

(Formerly Listed As Plans)



- To Create or View student Plans of Study, select the 'MAP' tab from the header bar.

A screenshot of a web interface titled 'Plan List'. In the top right corner, there is a blue button labeled 'NEW PLAN' enclosed in a red rectangular box. Below the title is a table with the following columns: Description, Active, Modified ↓, Who, Degree, Level, and Status. The table contains one row with the following data: Description: Test Plan (enclosed in a red rectangular box), Active: Yes, Modified: 08/23/2022, Who: [redacted], Degree: BS, Level: UG, Status: Not locked. At the bottom of the table, there is a pagination bar showing 'Page 1 of 1' and 'Total results: 1'.

- The Plan List displays any existing plan that has been created. Selecting the plan description will allow for viewing/editing of the plan. To create a new plan, select 'New plan.'

# Creating Plans

The screenshot displays a user interface for creating plans. On the left, a sidebar titled 'Requirements' lists four categories: 'Choice', 'Course', 'GPA', and 'Placeholder'. Each category has a blue '+' button next to it. The main content area shows 'Spring 2023' with 'Credits: 0.0' and a large grey '+' button. In the top right corner, there is an 'Add term' button. Red boxes highlight the '+' buttons for 'Choice', 'Course', 'GPA', and 'Placeholder' in the sidebar, and the 'Add term' button in the top right.

- New Terms can be added with the 'Add term' button.
- Different requirements can be added to the plan by clicking the '+' next to the requirement you want to add.

# Choice

**New Requirement** ✕

Requirement type  
Choice

Term \* ▼

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**Choice requirement** Add

Course  🔍 🗑️

Add a paired course or lab

CLEAR SELECTION

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Credits

CANCEL SAVE

The Choice requirement can be used to give students options on which course to take for this requirement.

In the 'Course' search box, type in the Subject/Course number of the course you wish to add to the list of options.

To create additional options, click the 'Add' button.

# Course

**New Requirement** ✕

Requirement type  
Course

Term \* ▾

Course requirement 🔍

Credits

CANCEL SAVE

- The Course option allows you to add a specific course to the Plan of Study.
- Select which Term you want to add the course to from the dropdown list.
- Enter the Subject/Course number into the 'Course requirement' box and select the course from the list.
- 'Minimum grade', 'Campus', and 'Delivery' are optional. Delivery refers to On Campus or Online.

# GPA

## New Requirement ×

Requirement type  
GPA

Term \*

GPA type \*

Minimum GPA \*

Save Cancel

- GPA allows you to set a minimum GPA needed for whichever term you apply the requirement to.
- Select the 'Term' from the dropdown list.
- Select what kind of GPA you want to track: Overall, Term, Major.
- Enter the GPA value you want the student to achieve.

# Placeholder

New Requirement

Requirement type  
Placeholder

Term \*

Placeholder \*

Value \*

Save Cancel

- The Placeholder requirement allows for more ambiguous requirements to be placed in the plan of study.
  - These include things like Electives, Comments, and Applying for Graduation.
- Select the appropriate Term from the dropdown list.
- Select the type of course the placeholder is filling.
- Enter a description for this placeholder.

# Moving requirements within a MAP

The screenshot displays a MAP interface with four columns representing different terms. Each column has a header with the term name and total credits, and a list of requirements below. A red box highlights the requirement 'MCO 411' in the first column (Fall 2022, 15.0 credits). A red arrow points from this box to another red box highlighting 'MCO 411' in the fourth column (Spring 2023, 12.0 credits). This illustrates the process of moving a requirement from one term to another within the same MAP.

Term	Total Credits	Requirements
Fall 2022	15.0	GBA 311 (3.0), MCO 411 (3.0), MG 390 (3.0)
Spring 2023	9.0	MK 331 (3.0), MCO 412 (3.0), EH 307 or EH 308 (3.0)
Fall 2022	12.0	GBA 311 (3.0), MG 390 (3.0), MCO 413 (3.0)
Spring 2023	12.0	MK 331 (3.0), MCO 412 (3.0), MCO 411 (3.0)

If you need to move a requirement within a plan, from the main screen, simply drag and drop the requirement into a different term.

# Have Questions?

Contact :

Office of the Registrar

256-233-8131

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